

Arlington Music Enrichment Program

2009-2010

General Information

It is the goal of the Arlington Independent School District's fine arts programs to provide for the very best learning experiences for every student. One of these learning experiences is the opportunity for a student to study privately with a professional instructor. This enrichment program will make the opportunity for private instruction available to all music students in grades 7-12. The Arlington Music Enrichment Program serves a twofold purpose. First, it allows interested students to receive individual musical training. Secondly, it improves the performance level of the individual student, positively impacting the organization in which the student participates.

1. AMEP program instructors are selected by the AISD secondary music personnel from applications that are processed in the AISD Fine Arts office. The AISD Director of Fine Arts shall send the campus directors the list of *Approved Instructors*.
2. The Arlington Music Enrichment Program is available for all music students in grades 7-12. The campus director shall introduce the Arlington Music Enrichment Program to all students, providing them with the *2009-2010 Enrollment* form, the *Scholarship Application*, the *2009-2010 Scholarship Requirements*, and the *2009-2010 Billing/Payment Schedule*. The scholarship applicant shall receive his *2009-2010 Award Letter* in the mail. Scholarship awards will terminate at the conclusion of each school year.
3. The lessons are not a prerequisite for membership in any organization.
4. Students who choose to participate in the AMEP are taught once per week during the music class or before or after school.
5. The total cost for each lesson is \$16.00 per 25-minute lesson. Lessons will be billed monthly in advance of the lessons. All financial transactions are the responsibility of the AMEP instructor. (Refer to the *2009-2010 Billing/Payment Schedule*.)
6. The instructor will mail you a statement. Please pay the balance at the first lesson of each month. Make your check payable to the student's instructor.
7. Scholarships which offset the cost of the lessons will be available for students based on merit and need. *Scholarship Application* forms are available through the campus program director. A student who meets the requirements may apply for a partial scholarship to offset the tuition cost of the Arlington Music Enrichment Program. (Refer to *Arlington ISD – Arlington Music Enrichment Program 2009-2010 Scholarship Requirements*.)
8. Scholarship recipients must commit to do the following:
 - a. They must practice
 - b. They must attend all performances.
 - c. They must be present for all rehearsals beyond the school hours.
 - d. They must remain academically eligible.
 - e. They must participate in fundraising activities.

9. Failure to adhere to this commitment may result in the forfeiture of any scholarship.
10. Funds for the scholarships will be provided by the organization's fund raising efforts. Parents of scholarship recipients will be asked to support this effort. They should be willing to help when called, and have their children participate enthusiastically in fundraising activities.
11. Policies regarding missed lessons are as follows:
 - a. With prior notification, a student who is absent from school will be given an opportunity to schedule a makeup lesson with the instructor.
 - b. A student who misses a lesson without a 24-hour prior notification will be financially accountable for the entire fee for that lesson. No scholarship money will be applied to offset the cost of missed lessons.
 - c. The student will receive the Arlington Music Enrichment Program instructor's phone number at their first lesson. To cancel a lesson, the student is to contact the instructor at least 24 hours in advance. If you have a morning emergency and if the instructor cannot be reached, contact the campus director.

Billing/Payment Schedule

<u>Lessons Begin</u>	<u>Lessons End</u>	<u>Payment Due</u>
August 24	September 30	August 24
October 1	October 31	October 1
November 2	November 30	November 4
December 1	December 18	December 1
January 4	January 29	January 4
February 1	February 26	February 1
March 1	March 31	March 1
April 1	April 30	April 1
May 4	May 28	May 4

A monthly statement will be mailed to you prior to the first lesson of each month. Your payment is due by the first lesson of each month. If payment is not received by the due date, the student's lessons may be suspended until payment is received. At that time, lessons will resume. If payment is not received with 30 days, the student may be permanently withdrawn from the supplemental music lesson program.

Arlington Music Enrichment Program
2009-2010
Enrollment

(To be completed by the parent and returned to the program director)

The Arlington Music Enrichment Program offers individual instruction to students who are enrolled in its instrumental and vocal music programs.

A copy of the *Arlington Music Enrichment Program General Information* is attached to this form. Please read the information carefully before enrolling your child and keep it for future reference. If you have any questions, please call your child's band, choir, or orchestra director.

Use your child's legal name to complete the enrollment form. Return it to the campus director prior to your child's first lesson. **Checks should be made payable to the instructor.**

Please retain the attached policies for future reference.

Please print or type.

Student's Legal Name _____ Grade _____

Father's Name _____ Mother's Name _____

Home Phone _____ Cell or Other Phone _____

Work Phone (father) _____ Work Phone (mother) _____

Mailing Address _____

City and Zip Code _____

E-Mail Address _____

School _____

Band, Choir or Orchestra (circle) _____ Instrument _____

Instructor Assigned (To be filled out by director) _____

Scholarship Award (To be filled out by director) _____

I have read and I understand the policies concerning the Arlington Music Enrichment Program.

Parent Signature _____